PT. B.D. SHARAMA POSTGRADUATE INSTITUTE OF MEDICAL SCIENCES ROHTAK

E-mail: - mru@uhsr.ac.in

Invitation of e-quotations for Multidisciplinary Research Unit, PGIMS, Rohtak
Inquiry No: MRU/26/1945
Inquiry Issue Date: 13/10/2026
Last Date of Submission: 17/10/2026

Rate quotation in sealed envelope/Password protected quotations are hereby invited from the valid firms and suppliers by the undersigned on behalf of the Director, PGIMS, Rohtak for supply of jute bags as per Annexure-I for the Institute as per terms & conditions mentioned below. The filled e-quotations must receive through registered e-mail (Password protected) on or before **17/10/2026** at 4.00 PM & quotation opened on **17/10/2026** at 4.30 PM.

"QUOTATION FOR"

Item Name: Jute bags (Annexure – I) Department of Multidisciplinary Research Unit (MRU), Pt. B.D. Sharma PGIMS, Rohtak
Closing Date: - 17/10/2026 Time 4.00 PM

4. Terms & Conditions: -

j. The quotations received sealed/ online after the deadline shall not be entertained under any circumstances whatsoever. In case of any delay this institute will not be responsible.

The online submission through password protected mode will be restricted

k. Quotations must be in online prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director of their authorized representative. In case of signing of quotation by the authorized representative, letter of authorization must be attached with the quotation.

l. Quotations must be submitted in the office of the undersigned on or before deadline of submitting the quotation.

m. Rates must be quoted in Indian Rupees and as per the format specified (taxes extra if any must be written separately).

n. Rates must be quoted F.O.R. basis (including Freight charges).

o. No overwriting or cutting is permitted in the quotation form and rate. If found, the quotation shall be summarily rejected.

p. The rates quoted must be valid for 90 days minimum or as per State Govt. instructions issued from time to time from the date of opening and silence of any tendered on this issue shall be treated as agreed with this condition.

q. Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified

r. Any conditional quotations shall be rejected summarily.

j. **Delivery period - As per supply order on issuing by the office.**

k. **Liquidated Damages**: -If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5% per week of the total order values shall be levied subject to maximum of 10% of the total order value on which amount where there is no EMD.

l. **Payment terms:** Payment will be only after satisfactorily complete delivery/

commissioning of material and after inspection by Inspection committee.

m. Pt. BDS PGIMS, Rohtak reserves the right to increase or decrease quantity and / or amount of work. Decision of quantity of material in the Pt. BDS PGIMS, Rohtak will be final in this regard.

n. Pt. BDS PGIMS, Rohtak reserves the right to reject any quotation or part or the whole of Decision of the Pt. BDS inviting quotation process without assigning any reason. PGIMS, Rohtak will be final in this regard.

o. The Sealed Quotation on the envelop due date; product name is mentioned mandatory. If not mentioned on the envelop, the quotation will be rejecting.

Special Terms and Conditions: -

1. Bidder must quote the product as per specifications provided in Annexure-1.
2. The supplier may be asked to submit the sample of quoted make for technical evaluation, to the Pt. BDS PGIMS, Rohtak, if required. The expenditure incurred on account of demonstrating the quoted items will be borne by the supplier.
4. Inspection Committee will check the products thoroughly, if somehow Inspection Committee found any discrepancy and is not satisfied with the final product requirement (final product should be same as reviewed ones at the institution) then Pt. BDS PGIMS, Rohtak has the right to reject the supply and cancel the order, and no claim of the supplier for payment, in this regard will be entertained.
4. Jurisdiction: The jurisdiction will be at district Rohtak only.
5. It is requested to IT Cell that requisition of above item may also be placed on website of Pt. BDS PGIMS, Rohtak for vide publicity to invite a competitive manner of purchase.
6. In case of requirement of sample of the item, the same will be provided by the firm. If the firm fails to provide sample, the quotation of the said firm will not be accepted.

Encl: Annexure-I (Specification)

Annexure-II (Format of price bid)

Committee
~~Nodal Officer~~
MRU
Pt. BDS PGIMS, Rohtak

Annexure – I

Sr. No.	Name of Item	Required Quantity
1.	Jute Bags (15 X 13 X 5.5 inches)	200

Annexure – II
(On the letter head of the firm)

Quotation Form

To

The Director,

Pt. B.D. Sharma PGIMS, Rohtak

5. I/We_____ submitted the quotation for enquiry No_____
   For supply against the inquiry No_____ due on dated _____ at Pt. B.D. Sharma PGIMS, Rohtak.
6. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected our rightly.
7. The vendor should also certify that the rates quoted in the quotation are more than the MRP of the manufactures.
8. I/We hereby offer to supply at the following rates:

Sr. No.	Particular	Quantity	Quoted make if any	Price/Unit Exclusive of Tax (INR)	GST/CST/ST

Date:
Place:
Phone:

(Signature of Authorized Person)
Name: