PT. B.D.SHARAMA POSTGRADUATE INSTITUTE OF MEDICAL SCIENCES ROHTAK

E-mail:- equotations.pgims@uhsr.ac.in **Invitation of e-quotations for**

1Department Name: Medicine (10/[illegible])(11) Manjot

Demand No: 10

Demand Date: 28/9/26

Last Date (Closing Date) of Submission of Quotation: 30/9/26

Rate quotation in sealed envelope/Password protected quotation are hereby invited from the valid firms and suppliers by the undersigned on behalf of the Director, PGIMS, Rohtak for supply of consumables as per Annexure-I for the Institute as per terms & conditions mentioned below. The filled e-quotations must receive through registered e-mail (**Password protected**) on or before 30/9/26 at 3.00 PM & quotation opened on 30/9/26 at 3.30PM

1. **Terms & Conditions:-**

a. The quotations received sealed/ online after the deadline shall not be entertained under any circumstances whatsoever. In case of any delay this institute will not be responsible.

The online submission though password protected mode will be restricted

b. Quotations must be in online prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director of their authorized representative. In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.

c. Quotations must be submitted in the office of the undersigned before deadline of submitting the quotation.

d. Rates must be quoted in Indian Rupees and as per the format specified taxes extra if any must be written separately.

e. Rates must be quoted F.O.R. basis (including Freight charges).

f. No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.

g. The rates quoted must be valid for 90 days minimum or as per State Govt. instructions issued from time to time from the date of opening and silence of any tendered on this issue shall be treated as agreed with this condition.

h. Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified

i. Any conditional quotations shall be rejected summarily.

j. **Delivery period – As per supply order on issuing by the office.**

k. **Liquidated Damages:** - If the supplier falls to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5% per week of the total order values shall be levied subject to maximum of 10% of the total order value on which amount when there is no EMD.

l. **Payment terms:** - Payment will be only after satisfactorily complete delivery/ commissioning of material and after inspection by Inspection committee.

m. Pt. BDS PGIMS, Rohtak reserves the right to increase or decrease quantity and / or amount of work. Decision of quantity of material in the Pt. BDS PGIMS, Rohtak will be final in this regard.

n. Pt. BDS PGIMS, Rohtak reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the Pt. BDS PGIMS, Rohtak will be final in this regard.

o. The Sealed Quotation on the envelop due date & product name mandatory. If not mention on the envelop. The quotation will be rejecting.

Special Terms and Conditions:-

1. **Bidder must quote the product as per specifications provided in Annexure-1.**
2. **The supplier may be asked to submit the sample of quoted make for technical evaluation, to the Pt. BDS PGIMS, Rohtak , if required. The expenditure incurred for demonstrating the items will be borne by the supplier.**
3. **Inspection committee will check the products thoroughly, if somehow inspection committee found any discrepancy and is not satisfied with the final product (final product should be same as reviewed ones at the institution) then Pt. BDS PGIMS, Rohtak has the right to reject the supply and cancel the order, and no claim for payment in this regard will be entertained.**
4. **Jurisdiction: The jurisdiction will be district Rohtak only.**
5. **It is directed to IT Cell that requisition of above item may also be placed on website of Pt. BDS PGIMS, Rohtak for vide publicity to invite a competitive manner of purchase.**
6. **Samples will be provided by the firm with quotations, otherwise quotation not accepted for the institute.**

Encl: Annexure-I (Specification)

Annexure –II (Format of Quotation)

Committee

(To be signed by concerned Department)

Annexure-I

No.	Name of the items	Req. Qty.	Specification	Remarks
1.	Endoscopic Variceal Ligation (EVL) Band	50	a) Each piece should contain 6 EVL bands on double threaded barrel. b) It should be provided with atraumatic tube with plastic hook. c) It should be compatible with scope diameter (9.5-11.2 mm)	
2.	Sclerotherapy Needle	20	a) It should have short and sharp Bevel end. b) Working length > 230 cm c) It Should be sterile and intended for single use only d) Should have firm grip with inner tube e) Minimum channel Requirement > 2.8 mm f) Needle in /out mechanism should be pull/push type at proximal end	

Note:- The quoting firms need to submit sample of above said items. Mere lowest rate by any firm shall not render the firm to get supply order , in case its sample does not meet the specifications mentioned above.

Annexure-II

(On the letter head of the firm)

Price Bid Form

To

The Director,
Pt. BDS PGIMS, Rohtak.

1. I/ We_____ submit the quotation for Demand No_____Dated_____ "quotation for supply at Pt. BDS PGIMS, Rohtak.
2. I/ We have thoroughly examined, understood and accepted terms and conditions given in the enquiry document, failing which my quotation will be rejected our rightly.
3. We should also certify that the rates quoted in the quotation are not more than the MRP of the manufactures and lowest market rates.
4. **I/ We hereby offer to supply at the following rates.**

Sr. No.	Name of Items	Rate of each Quantity	Quoted make If any	Price/ Unit inclusive of Tax/GST
1.				
2.				

Date_____

Place _____

Phone _____

(Signature of Authorized Person)

Name _____

PT. B.D. SHARMA PGIMS ROHTAK

OFFICE ORDER

A local purchase committee of the following Officers of the Institute is hereby constituted to collect the E-quotations through Email from local/Delhi NCR for the procurement of following items to be used in Department of Medicine, Unit-10/III, PGIMS, Rohtak for the patient admitted under Ayushman Bharat Scheme.

Sr. No.	Name of the Items	Specification	Quantity required
1.	Sclorotherapy needles	• It should be made of non allergic material • Length>200 cm • Needle should have bevelled end. • Push & Pull needle with Out in mechanism	20
2.	EVL Band	• Each piece should contain 6 EVL bands on double threaded barrel. • It should be provided with atraumatic plastic hook with tube. • 1 EVL band applicator per 10 pieces should be provided . Should be compatible with scopediameter 9.5-11.2 mm.	50

COMMITTEE MEMBERS:-

1. Sr. Prof. & Head, Deptt. of Medicine, PGIMS, Rohtak or rep.
2. DMS I/c Central Store, PGIMS, Rohtak or rep.
3. The Financial Advisor, PGIMS, Rohtak or rep.

The committee shall ensure that the Standard Operating Procedure (SOP) approved by the Competent Authority and circulated vide letter No PS/2025/15400 dt. 26.09.2025 is strictly complied with including the mandatory publication of demands on the University website and receipt of password-protected quotations as per the prescribed protocol.

Also, the committee shall prepare the comparative statement with clear cut recommendation and to send the same to this office at the earliest. The following certificate is also required:-

"Certified that we members of the purchase committee is satisfied that the goods recommended for purchase are of the requisite specification and quality, priced of the prevailing market rate and the supplier recommended is reliable and competent to supply the goods in question, and it is not debarred by the Department of commerce of Ministry/Department concerned."

-Sd-
DIRECTOR

Endst. No. PS/Ayushman/2026/ 1435/-55 **Dt.** 21/9/26

Copy of above is forwarded to the following of the institute for information and n/action:-

1. All the committee members.
2. Sr. Prof. & Head, Deptt. of Medicine, PGIMS, Rohtak w.r.t. Med-III/26/1635-38 dt. 03.09.2026.
3. Prof. I/ c Central Store, PGIMS, Rohtak w.r.t. Store/ABS/26/2689 dt. 09.09.2026.

Ayushman Purchase File

21/9/26

Superintendent (Purchase)
For Director