PT. B.D. SHARMA POSTGRADUATE INSTITUTE OF MEDICAL SCIENCES

ROHTAK

E-mail: equotations.pgims@uhsr.ac.in Invitation of e-quotations for

Department Name: __Plastic & Reconstructive Surgery_____

Demand No: _PRS/2026/570 _____

Demand Date: . 27.08.2026_____

Last Date (Closing Date) of Submission of Quotation: 30.09.2026_____

Rate quotation in sealed envelope/Password protected quotation are hereby invited from the valid firms and suppliers by the undersigned on behalf of the Director, PGIMS, Rohtak for supply of consumables as per Annexure-I for the Institute as per terms & conditions mentioned below. The filled e-quotations must receive through registered e-mail (Password protected) on or before 30.09.2026 at 3.00 PM & quotation opened on 30.09.2026 at 3.30 PM.

1. Terms & Conditions:

a. The quotations received sealed/ online after the deadline shall not be entertained under any circumstances whatsoever. In case of any delay this institute will not be responsible. The online submission through password protected mode will be restricted.

b. Quotations must be in online prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative. In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.

c. Quotations must be submitted in the office of the undersigned before deadline of submitting the quotation.

d. Rates must be quoted in Indian Rupees and as per the format specified taxes extra if any must be written separately.

e. Rates must be quoted F.O.R. basis (including Freight charges).

f. No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.

g. The rates quoted must be valid for 90 days minimum or as per State Govt. instructions issued from time to time from the date of opening and silence of any tendered on this issue shall be treated as agreed with this condition.

h. Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.

i. Any conditional quotations shall be rejected summarily.

j. Delivery period – As per supply order on issuing by the office.

k. Liquidated Damages: If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5% per week of the total order value shall be levied subject to maximum of 10% of the total order value.

l. Payment terms: Payment will be only after satisfactorily complete delivery/ commissioning of material and after inspection by Inspection committee.

m. Pt. BDS PGIMS, Rohtak reserves the right to increase or decrease quantity and/or amount of work. Decision of quantity of material in the Pt. BDS PGIMS, Rohtak will be final in this regard.

n. Pt. BDS PGIMS, Rohtak reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the Pt. BDS PGIMS, Rohtak will be final in this regard.

o. The Sealed Quotation on the envelop due date & product name mandatory. If not mention on the envelop, the quotation will be rejecting.

Special Terms and Conditions:

1. Bidder must quote the product as per specifications provided in Annexure-1.
2. The supplier may be asked to submit the sample of quoted make for technical evaluation to the Pt. BDS PGIMS, Rohtak, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.
3. Inspection committee will check the products thoroughly, if somehow inspection committee found any discrepancy and is not satisfied with the final product (final product should be same as reviewed ones at the institution) then Pt. BDS PGIMS, Rohtak has the right to reject the supply and cancel the order, and no claim for payment in this regard will be entertained.
4. Jurisdiction: The jurisdiction will be district Rohtak only.
5. It is directed to IT Cell that requisition of above item may also be placed on website of Pt. BDS PGIMS, Rohtak for wide publicity to invite a competitive manner of purchase.
6. Samples will be provided by the firm with quotations, otherwise quotation not accepted for the institute.

Encl:
Annexure-I (Specification)
Annexure-II (Format of Quotation)

Committee

DMS I/c Central Store Or Rep. Pt. B.D.Sharma, PGIMS Rohtak.	Financial Advisor Or Rep. Pt. B.D.Sharma, PGIMS, Rohtak	Nodal Officer Ayushman Bharat Scheme PRS Deptt. PGIMS Rohtak.

Annexure-I

Sr. No.	Name of the items	Req. Qty.	Specification	Remarks
1	Bipolar Cautery Pencil with lead	25		
2	Skin Stapler 55 W	100		
3	Skin Marker Pen	100		
4	Disposable syringes 10cc, 5cc, 2cc, 1cc	05 box each		
5	Syringe with needle 20 ml	05 boxes		

Annexure-II
(On the letter head of the firm)
Price Bid Form

Medical Officer, Ayushman Bharat
Assoc. Professor
Deptt. of Plastic & Reconstructive Surgery
Pt. B.D. Sharma, PGIMS, Rohtak

To

The Director,
Pt. BDS PGIMS, Rohtak.

I/ We _____ submitted the quotation for Demand No. _____ Dated _____
"quotation for supply at Pt. BDS PGIMS, Rohtak."
I/ We thoroughly examined, understood and accepted terms and conditions given in the enquiry document, failing which my quotation will be rejected our rightly.
The Vendor should also certify that the rates quoted in the quotation are not more than the MRP of the manufactures and lowest market rates.
I/ We hereby offer to supply at the following rates.

Sr. No.	Name of Items	Rate of each Quantity	Quoted make if any	Price/ Unit of inclusive Tax/GST
1				
2				

Date ____
Place ____
Phone ____

(Signature of Authorized Person)
Name _____