

PROSPECTUS

for

ADMISSIONS

to

**Nurse Practitioner Critical Care Course - A
Graduate Residency Programme.**

in

College of Nursing, PGIMS, Rohtak

and

**Private Unaided Nursing College affiliated
to Pt. B.D.Sharma UHS, Rohtak**

for

Session 2018-19

ADMISSION THROUGH ENTRANCE EXAMINATION 2018



**PT.B.D.SHARMA
UNIVERSITY OF HEALTH SCIENCES ROHTAK-
124001 (HARYANA)**

**STATUTORY OFFICERS OF PT.B.D.SHARMA, UNIVERSITY OF
HEALTH SCIENCES (UHSR), ROHTAK -124001, HARYANA, INDIA
AS PER ACT.**

**HON' BLE CHANCELLOR
SH. SATYADEV NARAYAN ARYA GOVERNOR OF HARYANA**

**VICE-CHANCELLOR
Dr. O.P. KALRA**

| Name and Designation | Telephone No. |
|-------------------------------------|----------------------|
| REGISTRAR | 292709 |
| DIRECTOR, P.G.I.M.S. ROHTAK | 211307 |
| DEAN ACADEMIC AFFAIRS | 292113 |
| DEAN, PGIMS, ROHTAK | 213837 |
| CONTROLLER OF EXAMINATIONS | 295051 |
| PRINCIPAL COLLEGE OF NURSING | 282654 |

For Enquiry Contact :

Phone Nos. 01262-282113,282709,280051, 282654

ABOUT THE UNIVERSITY

Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak has been established by the Haryana Act No.26 of 2008. This Act has come into force w.e.f. 02.06.2008 vide Haryana Government Notification No. S.O.74/ H.A. 26/2008/S.I./2008 dated 18-08-2008. This University has been established for the purposes of teaching and affiliating, ensuring proper and systematic instruction, training and research in Modern and Indian System of Medicine and for the administration of the Pt. B. D. Sharma Post Graduate Institute of Medical Sciences, Rohtak. The University has been accredited with grade 'A' by NAAC vide document No. EC(SC)/22/A&A/77.1 dated 22.02.1017. UHSR is the first University of Health Sciences in the State of Haryana and exercises its powers throughout the State. It is located at a distance of 70 KM (approx.) North-West of Delhi on the National Highway No. 10, spread over a sprawling 350 acres (approx.) of land in the historic city of Rohtak.

AIMS AND OBJECTIVES

1. To administer, manage and advance Pt. B.D. Sharma University of Health Sciences in addition to monitor and regulate the functions of affiliated colleges and institutes.
2. To establish uniformity in standards of education in all faculties.
3. To promote research in various disciplines of Pharmaceutical Sciences with special focus on social and economic relevance of such research and with emphasis on occupational and environmental health issues affecting the people.
4. To establish and develop study centers integrating all disciplines relevant to Health and Pharmaceutical sciences.
5. To promote the development and use of information technology as part of technological infrastructure.
6. To attain high standards of academic excellence by providing the necessary infrastructure.

CHAPTER – 1

SCHEDULES OF ENTRANCE EXAMINATION

| | | |
|--|----------|--|
| NURSE PRACTITIONER IN CRITICAL CARE | : | 02 Years Programme |
| 1. Last date of receipt of Application Forms (in the O/o Controller of Examinations, UHS, Rohtak) | : | 27.12.2018 (upto 5.00 PM) |
| 2. Date of Entrance Examination | : | 29.12.2018 |
| 3. Date of Counselling | : | 31.12.2018 |
| 4. Venue/Centre of Counselling | : | Committee Room, Director Office, PGIMS, Rohtak |

NOTE:-

1. Centre once allotted shall not be changed.

The Centre in which a candidate is to appear will be indicated on the 'Admit Card 'to be issued to the candidates. No candidate will be admitted to the Examination Hall, unless he/she produces the 'Admit Card'.

IMPORTANT NOTE:

- All the candidates, who apply for Nurse Practitioner—2 years Entrance Examination 2018 will be allowed provisionally to appear in the Entrance Examination. Admission shall be subject to eligibility & verification of documents/certificates/Degrees etc. at the time of counselling.

The candidate who has not passed his/her qualifying examination in full on the date of counselling shall not be eligible.

- **CANDIDATES ARE ADVISED TO CHECK THE UNIVERSITY WEBSITES (www.uhsr.ac.in) REGULARLY FOR ANY AMENDMENT, CORRIGENDUM, RESCHEDULING & COUNSELING.**

CHAPTER-II

Tentative Seat Matrix for admission to Nurse Practitioner Critical Care Course for the Academic Session 2018-19.

1. College of Nursing, PGIMS, Rohtak : 15 seats(for in service candidates only)
2. Ved Nursing College (Barauli) Panipat. : 10 seats (05 seats State Quota for Haryana Candidates only & 05 Seats for Management Quota on All India basis)

CHAPTER- III
ELIGIBILITY CRITERIA

ELIGIBILITY CRITERIA / ADMISSION REQUIREMENTS:

- (i) Applicants must possess a registered B.Sc. Nursing Nurse with a minimum of one year clinical experience, preferably in any critical care setting prior to enrolment.
- (ii) Must have undergone the B.Sc. Nursing in an institution recognized by the Indian Nursing Council.
- (iii) Must have scored not less than 55% aggregate marks in the B.Sc. Nursing program.
- (iv) Selection will be made on the merit of an entrance examination.
- (v) Salary: In-service candidates admitted in College of Nursing, PGIMS, Rohtak will draw their regular salary from their parent department and salary for other candidates as per salary structure of Private college/Hospital.
- (e) Must have been declared Medically Fit by the competent Medical Board constituted by PGIMS, Rohtak.
- (f) In service candidates desirous to seek admission will have to obtain an NOC from the State Government/University of Health Sciences, Rohtak before submitting their application for admission in the course. Any application submitted without NOC of the competent authority will not be considered eligible for various benefits under this policy.

NOTE:

Admission to above course will be made on the basis of the merit of common entrance examination.

CHAPTER – IV
SCHEME OF EXAMINATIONS

1. Date of Examination : 29.12.2018

2. **Medium of Examination**

The medium of Entrance Examination will be English.

3. **Scheme of Examinations:**

The Entrance examination shall consist of one paper. The paper will include Objective type questions.

4. **For Entrance Exam on the basis of B.Sc. Nursing syllabus**

Subject:- Anatomy & Physiology, Nutrition & Biochemistry, Nursing Fundamental, Psychology, Microbiology, English Computer, Sociology, Medical Surgical Nursing, Pathology, Community Health Nursing, Communication & Education, Child Health Nursing, Psychiatric Nursing, Research & Statistics, Obs. & Gyane., Management & Nursing Service & Education etc.

There will be no negative marking.

5. **Instructions for Question Booklet**

- (i) A Question Booklet and Answer Sheet will be given to candidate immediately after taking seat. They are advised to read and follow the instructions on front and back-page of the question Booklet carefully.
- (ii) Each Question Booklet is assigned a number and code (A or B or C or D) mentioned on the front page, which every candidate must carefully fill in the appropriate place on the Answer Sheet.
- (iii) Candidate must sign on the front page of the Question Booklet at the appropriate place.
- (iv) The Question Booklet has paper seal pasted on it. Candidate should break the seal and open the Question Booklet only when they are asked to do by the Invigilator.
- (v) Candidate must check that Question Booklet has 180 questions immediately after breaking the seal. In case any mistake in the Question Booklet is found, Invigilator may be requested to change the same immediately.

- (vi) The Question Booklet and the Answer Sheet must be returned to the Invigilator at the end of exam before leaving the Hall.
- (vii) The candidate shall indicate the number of questions attempted.

6. Instructions for Answer Sheet

- (i) A dummy sample of the Answer sheet is provided in this Prospectus.
- (ii) Use good quality ball pen (blue/black) strictly as directed on the Answer Sheet.
- (iii) Do not fold or put any stray mark, nor do any rough work on the Answer Sheet.
- (iv) Fill in the Roll No, Question Booklet No. and Booklet Code printed on front page of the Question Booklet in the proper blocks as directed on the Answer Sheet.
- (v) Sign at the appropriate place on the Answer Sheet with Ball pen (blue/black).

7. Rough Work

The candidate should not do any rough work on the Answer-sheet. All rough work can be done on the last page of Question Booklet. **Do not mark or write anything else where in the Question Booklet/ Answer Sheet.**

8. Procedure to be following the Examination Hall

- a) The candidates are advised to ensure their eligibility as per provisions made in the Prospectus before appearing in the Entrance Examinations. They will be admitted in the Entrance Examination provisionally. Mere appearing in the Entrance Examination will not make them eligible for counselling. However, the eligibility for the counselling will be Determined by the counselling board after the verification of relevant/ necessary document.
- b) The Answer-sheet used by the candidate to be evaluated by Computer and is to be used carefully. Complete and accurate marking on this sheet is, therefore, extremely important.
- c) No candidate shall be allowed to enter in the Examination Hall after starting of the examination.
- d) Books, papers, slide rule, log table, cellular phone, pager, calculate or etc. are not allowed in the Examination Hall.
- e) During the examination the Invigilator will check' the Admit-Card' of the candidate and compare photographs to satisfy herself/himself about the identity of each candidate. The invigilator will also put her/his signature in the place provided in the Answer-Sheet.
- f) To answer the questions, the candidate will be required to darken the circle by using blue ball pen corresponding to the answers he thinks to be corrected against the serial number of the question.

- g) It should be carefully noted that the circles should be darkened and be filled in as completely as possible.
- h) A signal will be given at the beginning of the examination and at half time. A signal will also be given before the closing time when the candidate must stop marking responses.
- i) After completing the test and before handing over the Question Booklet and Answer-Sheet, the candidate should check again that all the particulars required in the Question booklet and the Answer Sheet have been correctly written.
- j) The Question booklet and the Answer sheet are to be handed over to the Supervisor/ Invigilator before leaving the hall. The candidate who does not handover the Question booklet along with the Answer Sheet to the Supervisor/ Invigilator, his/her candidature will stand cancelled besides facing action to be decided by the Authority.
- k) The candidates are required to furnish the Admit Card at the time of (i) entry into the Examination Hall and (ii) during the course of examination for necessary identification by the supervisory staff on duty. The candidates are, therefore, advised to keep the 'Admit Card' intact.
- l) There is no provision of revaluation/ re-checking of Answer sheets.
- m) The University will be free to take the thumb impression of the candidates at the time of Entrance Test, Counselling and even after admission to the class.
- n) Videography/ photography will be done of each student. The student will wear a slip on left shoulder bearing his/her roll number.
- o) The videography/ photography and finger prints expert report etc. in doubtful cases will be the basis for determining/ ascertaining of the identity of the candidate.

9. **PUNISHMENT FOR USE OF UNFAIR MEANS**

If any candidate is found guilty of any breach of rules mentioned in the prospectus or guilty of using unfair means, she/he will be liable to be punished by the Competent Authority.

Unfair means include:

- i) Impersonation
- ii) Copying with help of the books/ cell phone/ verbal communication/ piece of paper having material for copying.
- iii) Exchange of Question Booklet/ Answer sheet.
- iv) Copying by seeing the other candidate answer books.
- v) Any other method of unfair means not mentioned in the prospectus.
- vi) The action will be taken as per the unfair means ordinance or as per the recommendations of the Vice-Chancellor.

CHAPTER- V

FEE STRUCTURE

**Provisional Fee Structure Per Annum for the year 2018-19 of College of Nursing,
Pt. B.D. Sharma PGIMS, Rohtak.**

| Sr. No. | Name of Dues | Fee |
|---------------------|--|---------------------|
| College dues | | |
| 1. | Tuition Fees | Rs.25,000/- |
| 2. | Security refundable | Rs. 2,500/- |
| | Total | Rs. 27,500/- |
| 1. | Registration-cum-Enrolment fees(only payable by new student) | Rs. 1,000/- |
| 2. | Sports Fees | Rs. 50/- |
| 3. | Youth Welfare fee | Rs. 500/- |
| 4. | Dr. Radha Krishan fund | Rs. 100/- |
| 5. | Development Fund | Rs. 1,000/- |
| 6. | NSS Fund | Rs. 10/- |
| 7. | Holiday Home Fees | Rs. 10/- |
| 8. | Youth Red Cross subscription/fee | Rs. 65/- |
| | Total | Rs. 2,735/-. |
| | Grand Total | Rs. 30,235/- |

Note: Examination fee to be deposited at the time of Annual/ Supplementary examination

Hostel Fee:

No room rent charges.

Electricity charges: Rs. 9000/- P.A.

However, extra charges will have to be paid for extra electrical appliances.

Note: 1. Hostel accommodation is compulsory for all the candidates. However local candidates can come from their home.

2 Fee in case of Ved Nursing College, Panipat will be charged as decided by the competent authority.

3. The fee in case of College of Nursing , PGIMS, Rohtak is provisional subject to increase or decrease by the competent authority.

CHAPTER-VI

METHOD OF SELECTION & ADMISSION

RESULTS:

The result of Entrance Examination will be displayed on the Notice board in the office of the Controller of Examinations and also on the University Website i.e. www.uhsr.ac.in

COUNSELING:

The Counselling for admission to Nurse Practitioner in Critical Care courses will be held Committee Room, Director Office, Pt. B.D.Sharma PGIMS, Rohtak.

It is mandatory for the qualified candidates to appear before the Counselling Board in person. No relaxation will be given to candidates who are unable to appear before the Counselling Board on the fixed dates.

FOR Nurse Practitioner in Critical Care

Note: If two or more candidates have secured identical marks in the entrance examination, their relative merit will be determined by the total marks obtained by them in B.Sc. Nursing. In case the total marks in B.Sc. Nursing examination are also identical, the candidate older in age will be preferred.

- a) Candidate who fails to attend the medical examination on the notified date(s) will forfeit the claim for admission.
- b) The admission in the institution will be completed by 31st December, 2018
- c) The name of the student(s) who remain (s) absent from classes for more than 15 days at a stretch after joining the said course will be struck off from the college rolls without giving any notice.

IMPORTANT NOTE:

All the candidates, who apply for Nurse Practitioner in Critical Care -2 Years Course, entrance Examination 2018, will be allowed provisionally to appear in the Entrance Examination, Admission shall be subject to eligibility & verification of documents/certificates etc. at the time of Counselling.

Provisional Admission to Entrance Examination

A candidate who fails to produce the original certificates, Degrees, marks-sheets and other certificates on the basis of which he/she is claiming to be eligible for admission to the course at the time of Counselling shall not be considered for admission even if he/she has been placed in the merit list.

Joining:

Selected candidates must join their respective courses on the date(s) intimated, to them at the time of selection. The admission of selected candidates who fail to join by the stipulated date shall automatically stand cancelled and no correspondence in this regard shall be entertained. The College takes no responsibility of intimating for cancellation of seat.

CHAPTER-VII

GENERAL INSTRUCTIONS

1. Application form for admission through Common Entrance Test to Nurse Practitioner in Critical Care Course, duly complete in all respects must reach in the O/o Controller of Examinations, PT. B.D. Sharma University of Health Sciences, Rohtak be accompanied along with three self-attested photographs of the candidates taken within six months preceding the date of submission of application form.
2. Following self-attested documents should be submitted along with the application form :-
 - i) **Matriculation and Senior Secondary School certificate (or its equivalent) showing the date of birth of the candidate.**
 - ii) **Service Certificate from the employer.**
 - iii) **Having passed in qualifying examination i.e. B.Sc. Nursing.**
 - iv) **The in-service candidates must apply through proper channel with experience certificate and NOC issued by the employer.**

NOTE :-

1. **The application form and prospectus can be downloaded from the University website i.e. www.uhsr.ac.in and be submitted alongwith the demand draft/Credit card/Debit Card of Rs. 2400/-(Rs. 600/- for SC/BC of Haryana) in favour of the Controller of Finance, Pt. B.D. Sharma University of Health Sciences, Rohtak payable at Rohtak.**
2. The authorities do not take any responsibilities for delay or loss of form or correspondence pertaining thereto in postal transit or through courier service.
3. All the particulars in the application form must be written carefully and legibly. Applications which are incomplete in required particulars or enclosures will not be considered.
4. **The cost of Application form/Prospectus will not be refunded in any case.**
5. Any attempt on the part of a candidate, his friends or relatives to canvass or bring influence to bear upon the Competent Authority directly or indirectly for securing admission will be disqualification for admission.
6. The candidates placed in the merit list provisionally must produce the all relevant certificates/documents at the time of counselling.
7. All the selected candidates shall be required to deposit with the institution where they get admission. These will be returned after completion of the course. However, if a candidate withdraws his/her candidature then these will be returned immediately after that.
8. If a candidate is admitted on the basis of the information submitted by him but at any subsequent time it is discovered that any portion of his information is incorrect or false he shall be removed from the college and fee and other dues paid till the date of such removal shall be forfeited. The Competent authority may take any further action against the student and his guardian as is considered necessary.
9. The Counseling Board shall have the power to call for any document(s) from the candidate(s) in support of his/her claim and reject any certificate not considered valid. The decision of the Counseling Board in this regard shall be final.
10. No judicial proceeding will lie against the Competent authorities i.e. Pt. B.D. Sharma University of Health Sciences, Rohtak and Director PGIMS, Rohtak for counselling & admissions.

11. All admissions to the Nurse Practitioner in Critical care **on the basis of merit list** are provisional i.e. subject to their registration with the Pt. B.D. Sharma University of Health Sciences, Rohtak, after completing necessary requirements as per rules/ordinances.
12. The candidate will deposit the fees prescribed by the Institute/College **on the spot in the shape of Demand Draft/ Debit/Credit Card in favour of Registrar, Pt. B.D. Sharma University of Health Sciences, Rohtak.**
13. In case of ambiguity in the rules, interpretation of the same by the Competent authority shall be final.
14. Application forms received after the due date and time due to any reason including postal delay will be rejected without any intimation to the candidates.
15. The selection for admission will be cancelled if the selected candidate does not join the college/Institute on the stipulated date fixed by the counselling board.
16. If any candidate or his/her parents or guardian are found to have submitted any false affidavit /certificate, not only the candidate's admission will be cancelled but the person filing the affidavit will also be liable to be prosecuted in accordance with law.
17. The rules given herein are only provisional. These may be changed or modified by the Competent Authority without prior notice. Candidates cannot make any claim on the basis of information given in the prospectus.
18. Students are not allowed to park any vehicle in Hostel premises & area outside the hostel gate.
19. The uniform is compulsory for the candidates in classes, clinical & community area.
20. Mobile phones are not allowed in Hostel, College Premises, classes, clinical & community areas.

CHAPTER-VIII
BAN ON RAGGING IN COLLEGE

Instructions for curbing ragging -

Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately for which punishment may include expulsion from the institution, suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also take shape of (i) withholding scholarships or other benefits (ii) debarring from representation in events (iii) withholding results (iv) suspension or expulsion from hostel or mess, and the like. If the Individuals committing or abetting ragging are not/cannot be identified, collective punishment can be awarded to act as a deterrent,

The Following will be termed as the Act of Ragging

Any disorderly conduct whether by words or written or by an act which has the effect of teasing/ treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which cause or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in fresher or junior students or asking the students to do any act or perform something which such students will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely effect the physique or psyche of a fresher or a junior student.

NOTE:

Besides above, the candidates would also observe the following instructions:

- (i) It must be noted by the candidates/parents/guardian etc. that ragging is banned in the institutions and in case anyone indulging in ragging is liable to be punished appropriately including expulsion from the institution and/or imprisonment upto 3 years, and/or fine up to Rs. 25,000/-.
- (ii) The concerned Institution will have the right that to prevent/prohibition of ragging under Act Ordinance and if any, candidate admitted to the course found indulging in ragging will be cognizable offence and really means business and the Institute will not hesitate to take stern action against the offenders.
- (iii) A candidate admitted to the course in an Institution shall submit *an* undertaking duly signed by her and countersigned by her parents/guardian at the time of admission to the effect that she is fully aware of the law regarding ragging as well as the punishment and that if she found guilty on this account is liable to be punished appropriately. Similar undertaking shall also be furnished by the parents/guardian that they are fully aware and noted the law in this regard and agrees to abide by the punishment meted out to her ward in case their ward, if admitted to the course is found guilty or ragging.
- (iv) Undertaking of similar nature as given under Sr. No. III & above shall be obtained from *the* admitted candidates in the application form for admission to the Hostel as well.
- (v) Ragging is banned by law as per order of the Hon'ble Supreme Court of India dated 16.05.2007 which is reproduced below:

"If any incident of ragging comes to the notice of the authority, the concerned students shall be given liberty to explain and if his

explanation is not found satisfactory, the authority would expel her/ him from the institute”

- (vi) Every student for the purpose of her admission shall furnish Character Certificate from the institutions where she has passed his qualifying examination, which would mention the status of her behavioural pattern specially in terms as to whether she has displayed persistent violent or aggressive behaviour or any desire to harm others.

Annexure

Copy of letter No. 62/17/95-6 GSI Dated, Chandigarh, the 3rd October, 1996 received from the Chief Secretary to Government Haryana addressed to All Heads of Departments, Commissioners Ambala, Rohtak, Gurgaon and Hisar Divisions, All Deputy Commissioners and all Sub Divisional Officers (Civil) in Haryana, The Registrar, Punjab and Haryana High Court and all District and Session Judges in Haryana.

Subject: **“Bonafide residents of Haryana - Guidelines regarding”.**

I am directed to invite your attention to Haryana Govt. letters noted in the margin on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institution (including technical/medical institution). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Government and it has been decided to revise the Government instructions. Henceforth, the following categories of persons would be eligible for the grant of Resident Certificate: -

- i) Candidates, who have passed the examination qualifying there for selection in an institution from a school/college in Haryana.
- ii) Children / Wards (if parents are not living) / Dependents: -
 - (a) of the regular employees of Haryana State posted in or outside Haryana State or working on deputation;
 - (b) of the regular employees of the statutory bodies/corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana.
 - (c) of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government;
- iii) Children/wards (if parents not living)/dependents of persons who after retirement have permanently settled in Haryana and draw their pensions from the treasuries situated in the State of Haryana.
- iv) Children/wards (if parents are not living)/dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;
- v) Children/Wards (if parents are not living)/dependents of persons, who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;
- vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;
- vii) Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are:
 - a) Citizen of India;
 - b) Produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependents have not obtained the benefit of Resident in any other State.

2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub-Divisional Officer (Civil) of the District/Sub-Divisions to which the candidates belong. Resident Certificates in respect of elsewhere or in respect of the Children/Wards/Dependents of Haryana Govt. employees who are posted at Chandigarh, Delhi or elsewhere or in respect of Children /Wards/ Dependents of pensioners of Haryana Govt. or in respect of the Children/Wards/ Department of the employees of the Government of India posted at Chandigarh or in Haryana in connection with the affairs of Haryana Government, or in respect of Children/Wards/Dependents of the employees and retirees of the Statutory Bodies/Corporations of Haryana established by or under an Act of the State of Haryana or a Central Act and located at Chandigarh, Haryana or outside Haryana, should be by their respective Heads of Departments.

3. Candidates seeking admission in educational institutions (including medical and technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school/college situated in Haryana. For this purpose, a certificate of the Principal/Headmaster from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Headmaster of the institution shall be competent to issue such certificate, which should be sufficient.

4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim was false, the student shall be removed from the institution, all fees and other dues paid up to the date of such removal shall be confiscated. The Principal/Headmaster may take such other action against the student and his/her parents/guardians as he may deem proper in the circumstances of any particular case.

5. For the purpose of uniformity for issuing certificate of Residence in the case of various categories to be issued by the competent Authorities, proforma have been prescribed which are enclosed herewith.

6. These instructions may kindly be noted carefully for compliance and the receipt of this letter may please be acknowledged.

Annexure

U.O. No. 62/27/2003- 6 GSI

Dated, Chandigarh the July 29, 2003

From

The Chief Secretary to Government Haryana

To

1. All the Heads of Departments in Haryana
2. The Commissioners Rohtak, Gurgaon, Hissar and Ambala divisions.
3. The Registrar, Punjab and Haryana High Court
4. All the Deputy Commissioners in Haryana
5. The Managing Directors of all Boards and Corporations in Haryana
6. The Registrars, Maharshi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hissar, Guru Jambheshwar University, Hissar and Ch. Devi Lal University, Sirsa

Sub : **Bonafide residents of Haryana – Guidelines regarding.**

Sir,

I am directed to invite your attention to Haryana Government circular letter No. 62/17/95-6GSI, dated 3.10.96 and No. 62/32/2000 - GSI, dated 23.5.2003 on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of resident purpose of admission to educational institutions (including technical/ medical institutions)

2. The matter has been reconsidered by the State Government in view of the problems faced by the children and wards of accredited journalists recognized by Government of Haryana and it has been decided that the children and wards of the accredited journalists residing at Chandigarh and recognized by Government of Haryana would also be eligible for the grant of Residence Certificate only for the purpose of admission in the academic institutions of Haryana State.

3. These instructions may kindly be noted carefully for compliance and the receipt of this letter may please be acknowledged.

Yours faithfully,

Sd/-

Under Secretary General Administration
for Chief Secretary to Government

Haryana

A copy is forwarded to all the Financial Commissioners and Principal Secretaries/ Commissioners and Secretaries to Government of Haryana for information and necessary action.

Sd/-

Under Secretary General Administration
for Chief Secretary to Government Haryana

Annexure-4

Copy of letter No. 22/28/2003-3G.S.III Dated, Chandigarh the 30th January, 2004.

From

The Chief Secretary to Government Haryana.

To

1. All Heads of Departments in Haryana.
2. The Commissioners, Rohtak, Gurgaon, Hisar and Ambala Divisions.
3. The Registrar, Punjab and Haryana High Court, Chandigarh.
4. All the Deputy Commissioners in Haryana.
5. The Registrars, Maharshi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hisar, Guru Jambheshwar University, Hisar and Ch. Devi Lal University, Sirsa (Haryana).

Dated, Chandigarh the 30th January, 2004.

Subject: "Streamlining the procedure in the offices regarding issuing of Resident /Income Certificates and the caste certificate to Scheduled Castes and Backward Classes".

Sir,

I am directed to invite your attention to Haryana Government letters Nos. 62/17/95- 2G.S.III, dated 03.10.96, No. 22/51/93 - 3G.S.III, dated 12.8.93 and even No. dated 14.10.97 on the subject noted above wherein instructions regarding the caste certificates (SC/BC/OBC), and Resident certificates have been issued.

2. The policy has been reviewed keeping in view the various courts judgements and the hardships caused to the individuals in obtaining above quoted certificates. Government is of the view that the procedure be institutionalized by delegating powers at proper level for ensuring speedy disposal of work without any harassment or exploitation. The present modification of the policy also aims at simplifying the procedure for obtaining certificate by an individual falling under the reserved categories.

The matter has also been reconsidered in depth by the State Government in view of the problems being faced by the Government employees in obtaining these certificates. With a view to improve the existing system in issuing various certificates, it has been decided by the Government that henceforth Circle Revenue Officers (Tehsildar/Naib Tehsildar-cum-Executive Magistrate) concerned will be authorized to issue Resident as well as Caste Certificates (SC/BC/OBC) after getting the verification done through the subordinate revenue staff in case of applicants residing in the rural area and through the Executive Officer/Secretary of the concerned Municipal Committee/Municipal Council/Municipal Corporation concerned in case of applicants residing in urban area. It has further been decided that in case of Haryana Government employees serving in the offices located at Chandigarh/Panchkula and residing at Chandigarh/Panchkula, the Resident certificates and caste certificate to SC/BC employees and for their children, may be issued by their respective Heads of Departments also.

3. The validity of Resident Certificate issued by the competent authority shall be as long as the holder of this certificate maintains his residential address in Haryana State.

4. SC certificate once issued shall be valid as long as the caste is not removed from the Schedule of the Constitution and BC certificate shall be valid for life from the date of issue of the certificate or till the applicant does not fall into creamy layer category as defined from time to time. The applicant applying for BC certificate would also submit a self declaration on simple paper that he does not fall under creamy layer category. The format for this declaration is given at Annexure 'A' However, if the certificate has been obtained by fraud or misrepresentation or concealment of facts or by some other means, the said certificate shall be declared as invalid/non-est and benefit taken by the applicant will be withdrawn and a criminal case shall be registered against the applicant misrepresenting the facts as well as against the guilty officers/officials, if any. In addition, Social Justice & Empowerment Department, Haryana is being directed to finalize the modalities and procedure to constitute the Scrutiny Committee.

The files relating to Caste and Resident certificate shall be retained for 10 years and Register shall be retained permanently. The proforma of the application form, Register and SC/BC certificates prescribed by the Government shall be followed by all the Departments/Institutions in letter and spirit as it has come to the notice of the Govt. that some Departments/Institutions demand such certificates in proformae which are at variance with the proformae in which these certificates are being issued by the competent authorities (Tehsildar / Naib Tehsildar/HODs). It is, therefore, decided that the Departments/Institutions shall accept these certificates only in the proformae in which these are being issued by the competent authorities which have been prescribed by the Govt. itself (copy enclosed).

5. To make institutional arrangements, it has also been decided that in future the Resident and

Caste certificates will be issued to all the students studying in class 8th every year as per the time schedule given below:-

i. Filling of application form by the parents/students. 1st Nov. To 10th Nov. Every year. ii. Verification by (a) Sarpanch/ Namberdar in case of rural areas and Municipal Councillors in case of Urban areas. (b) Verification by Patwari in case of rural areas /EO/Secy.(MC) any other officer/official authorized by the local body for the purpose in case of urban areas. Upto 30th November every year. (c) Head Teacher/Head Master Upto 15th Dec. iii. Forwarding of application to CRO by Head Teacher/Head Master 31st Dec. iv. Verification & issue of certificate by CRO Upto 31st January every year.

6. All application forms of a particular School may be sent to the Tehsildar / Naib Tehsildar concerned preferably at one go so that the certificates are issued and sent back to the Head masters of Government Schools/Private Schools for distribution to the concerned students. The Head Teacher/Head Master shall be responsible for getting the application forms filled and files prepared of all the students presently studying in Class-VIII to XII will be issued these certificates during the months of January, 2004 to March, 2004. The schedule will be finalized by the concerned Deputy Commissioner in this regard.

7. It has been further decided that in case of SC/BC students claiming benefit under various welfare schemes upto Class IX, the benefits will be given by the Head Master/Head Teacher after getting the verification done from Sarpanch/ Namberdar/MC and a caste certificate issued by the CRO (Tehsildar / Naib Tehsildar) may not be demanded for this purpose by the School authorities.

8 The matter regarding issue of income certificate to the students for claiming various benefits in educational institutions has been considered and it has been decided that in future the income certificate for educational purpose will be issued by the CRO (Tehsildar / Naib Tehsildar concerned) and income certificate for other purposes by the SDO (C) concerned taking into account income of the applicant from various sources including agriculture, trade, profession, salary etc . The verification will be got done through the subordinate revenue staff in case of applicants residing in rural areas and

through the Executive Officers/Secretary of the concerned Municipal Committee/Council/Municipal Corporation in case of applicants residing in urban areas .

9. It has also been brought to the notice of the Government that when posts are advertised, fairly large number of candidates apply for such posts and Haryana Public Service Commission/Haryana Staff Selection Commission /Department demand attested copies of Resident/Caste certificates and other documents from the candidates. This creates not only financial problems for the unemployed youths but also increases the work load in the offices. Similar is the position in case of admission to educational/professional Engineering institutions. To give relief to the public, it has been decided that at the time of applying for job or for admission in educational institutions including technical/professional institutions etc. self attested photo copy of the certificate about the residence and caste status shall be sufficient and at the time of final interview/selection, original papers including castes and Resident certificate issued by the competent authorities may be obtained/examined/inspected by the concerned departments/institutions and attested copies thereof be kept in record. The fact may also be cross checked/verified at the time of verification of the antecedents of the applicants before he/she joins the Government service. Similar practice will be followed for degrees/mark sheets/other certificates of academic qualifications. Necessary action to amend/revise the application form in this regard shall be taken by Haryana Public Service Commission/ Haryana Staff Selection Commission/Head of the Departments/Universities etc. at their own level under intimation to the Government.

These instructions may be brought to the knowledge of all for strict compliance.

Yours faithfully,

Sd/-

Special Secretary General Administration,
for Chief Secretary to Government Haryana

Annexure

**AFFIDAVIT OF THE PARENT /GUARDIAN TO BE ATTESTED BY
EXECUTIVE MAGISTRATE/OATH COMMISSIONER/NOTARY PUBLIC.**

I.....father/mother/guardian
of Miss/Mr..... resident of.....do hereby
solemnly state and affirm as under:-

1. That I am a Citizen of India.
2. That neither the deponent nor the child/ward of the deponent have obtained the benefit of 'Residence in any other State.

Dated..... **DEPONENT**

VERIFICATION

Verified that the contents of my above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Dated..... **DEPONENT**

Annexure

**RESIDENCE CERTIFICATE TO BE ISSUED BY THE DEPUTY COMMISSIONER,
SUB DIVISIONAL OFFICER (CIVIL), G.A. TO D.C.D.R.O. EM AND TEHSILDAR.**

Certified that Sh. S/o Sh.
Father/guardian of Miss/Mr. hold (name of
Child/ward with full address) immovable property at (place and
District) in the State of Haryana for the past — years.

OR

Certified that Miss/Mr..... S/o Sh.
..... Resident of was born in Haryana as per
birth certificate.

Dated:

**Signature of the Authority
(mentioned above) (with seal)**

Annexure

RESIDENCE CERTIFICATE TO BE ISSUED BY HEAD OF DEPARTMENT

Certified that Sh. _____ S/o Sh. _____
_____ father of Miss/Mr. _____ is an
employee of the _____ (Name of office) _____ of
Haryana Government. He is working as _____, and is posted at
_____. He has more than three years service at his credit.

Place: _____ **Head of the Department**
Dated: _____ **(with seal)**

Annexure

**RESIDENCE CERTIFICATE TO BE ISSUED BY THE PRINCIPAL/HEADMASTERS
OF THE GOVERNMENT/RECOGNIZED SCHOOL/COLLEGE.**

It is certified that Miss/Mr. _____ D/o Sh. _____
_____ has been a student of this College/Institution for a period of
_____ Years, from _____ to _____. He left the
school/college on _____

Dated _____ **Signature of Principal/Head of
the school/college (with seal)**

Annexure

**RESIDENCE CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE
DEPARTMENT IN THE CASE OF THE EMPLOYEES OF GOVERNMENT OF INDIA**

Certified that Sh. _____ S/o Sh. _____ father of Miss/Mr. _____
_____ is an employee of Government of India working as
_____. He has been posted at Chandigarh/Haryana in connection with the affairs of
Haryana Government for the past three years.

Dated _____ **Head of Department
(with seal)**

Annexure
CERTIFICATE OF SCHEDULED CASTE

Certified that Mr./Miss..... Son/Daughter of Sh.....
Village/Ward No.Teh..... District Haryana belongs to
..... Caste. Which has been declared Scheduled Caste in the Constitution (Scheduled Castes)
Order 1950.

Caste certificate shall be valid for life.

Dated.....

Tehsildar/Naib Tehsildar-cum- Executive

Place :

Magistrate/Head of the Department

Certificate from no other authority will be accepted.

Annexure
BACKWARD CLASS CERTIFICATE

Certified that Mr/Miss Son/Daughter of Sh Resident of
Village/Ward No..... Tehsil District Haryana
belongs to Caste, which has been declared Backward Classes Block
(A/B) by Haryana Government. It is also certified that the applicant is not covered
under creamy layer criteria as notified by Haryana Govt. vide Circular No. 1170-SW(1) 95 dated 7-6-95 and No.

1883/SW (1)-95 dated 28.9.1995.

Caste certificate shall be valid for life from the date of issue.

Dated.....

Tehsildar/Naib Tehsildar-cum- Executive

Place :

Magistrate/Head of the Department

Certificate from no other authority will be accepted.

Annexure

LIST OF BACKWARD CLASSES INCLUDED IN BLOCK- 'A' , 'B' AS PER CHIEF SECRETARY TO GOVT. OF HARYANA, Law & Legislative Deptt. Notification NO. Leg. 18/2017 DATED 12.05.2017.

BLOCK 'A'

- | | |
|---|--------------------------------------|
| 1. Aheria, Aheri, Heri, Naik, Thori or Turi, Hari | 35. Kamboj |
| 2. Barra | 36. Khanghera |
| 3. Beta, Hensi or Hesi | 37. Kuchband |
| 4. Bagria | 38. Labana |
| 5. Barwar | 39. Lakhera, Manehar, Kachera |
| 6. Barai, Tamboli | 40. Lohar, Panchal – Brahmin. |
| 7. Baragi, Bairagi, Swami Sadh | 41. Madari |
| 8. Battera | 42. Mochi |
| 9. Bharbhujia, Bharbhunja | 43. Mirasi |
| 10. Bhat, Bhatra, Darpi, Ramiya | 44. Nar |
| 11. Bhuhalia Lohar | 45. Noongar |
| 12. Changar | 46. Nalband |
| 13. Chirimar | 47. Pinja, Penja |
| 14. Chang | 48. Rehar, Rehara or Re |
| 15. Chimba, Chhipi, Chimpa, Darzi, Rohilla | 49. Raigar |
| 16. Daiya | 50. Rai Sikhs |
| 17. Dhobis | 51. Rechband |
| 18. Dakaut | 52. Shorgir, Shergir |
| 19. Dhimar, Mallah, Kashyap, Rajpoot, Kahar, Jhiwar, Dhinwar, Khewat, Mehra, Nishad. Sakka, Bhisti, Sheikh-Abbasi | 53. Soi |
| 20. Dhosali, Dosali | 54. Singhikant, Singiwala |
| 21. Faquir | 55. Sunar, Zargar, Soni |
| 22. Gwaria, Gauria or Gwar | 56. Thathera, Temera |
| 23. Ghirath | 57. Teli |
| 24. Ghasi, Ghasiara or Ghosi | 58. Vanzara, Banjara |
| 25. Gorkhas | 59. Weaver (Jullaha) |
| 26. Gawala, Gowala | 60. Badi/Baddon |
| 27. Gadaria, Pal, Baghel | 61. Bhattu/Chattu |
| 28. Garhi-Lohar | 62. Mina |
| 29. Hajjam, Nai, Nais, Sain | 63. Rahbari |
| 30. Jhangra Brahman, Khati, Suthar, Dhiman Brahmin, Tarkhan, Barhai, Baddi. | 64. Charan |
| 31. Joginath, Jogi Nath Jangam Jogi, Yogi | 65. Chaaraj (Mahabrahman) |
| 32. Kanjar or Kanchan | 66. Udasin |
| 33. Kurmi | 67. Ramgarhia |
| 34. Kumhars, Prajapati | 68. Rangrez, Lilgar, Nilgar, Lallari |
| | 69. Dawala, Soni-Dawala, Nyaaria, |
| | 70. Bhar, Rajbhar. |
| | 71. Nat (Muslim) |

BLOCK 'B'

- | | |
|---------------|---------------------------------------|
| 1. Ahir/Yadav | 4. Saini/Shakya/Koeri/Kushwaha/Maurya |
| 2. Gujjar | 5. Lodh/Lodha/Lodhi |
| 3. Meo | 6. Gosai/Gosain/Goswami |

At present Raigar, Mochi and Weaver (Julaha) (BC) and Julaha (SC) and Badi Castes finds a mention in the list of the both scheduled castes and backward classes. The persons belonging to these castes who are not covered under the scheduled castes on account of being non Hindus and non Sikhs, can take the benefits under the backward classes only.

Annexure

LIST OF SCHEDULE CASTES AS PER CHIEF SECRETARY TO GOVT. OF HARYANA, GENERAL ADMINISTRATION DEPARTMENT ORDER NO. 22/132/2013 -1GS- III DATED 21.03.2014.

Sr. No. Name of the Caste

1. Ad Dharmi
2. Balmiki
3. Bangali
4. Barar, Burar, Berar
5. Batwal, Barwala
6. Bauria, Bawaria
7. Bazigar
8. Bhanjra
9. Chamar, Jatia Chamar, Rehgar, Raigar, Ramdasi, Ravidasi, Balahi, Batoi, Bhatoi, Bhambi, Chamar – Rohidas, Jatav, Jatava, Ramdasia
10. Chanal
11. Dagi
12. Darain
13. Deha, Dhaya, Deha
14. Dhanak
15. Dhogri, Dhangri, Siggri
16. Dumna, Mahasha, Doom
17. Gagra
18. Gandhila, Gandhil, Gondola
19. Kabirpanthi, Julaha
20. Khatik
21. Kori, Koli
22. Marija, Marecha
23. Mazhabi, Mazhabi Sikh
24. Megh, Meghwal
25. Nat, Badi
26. Od
27. Pasi
28. Perna
29. Pherera
30. Sanhai
31. Sanhal
32. Sansi, Bhedkut, Manesh
33. Sansoe
34. Sapela, Sapera
35. Sarera
36. Sikligar, Bariya
37. Sirkiband

No. 22/8/2004-3GSIII

From

The Chief Secretary to Govt. Haryana

To

1. All the Heads of Department.
Commissioners, Ambala, Rohtak , Gurgaon & Hisar Divisions.
2. The Registrar,
Punjab & Haryana High Court, Chandigarh.
3. All the Deputy Commissioners & Sub -Divisional Officers
(Civil) in Haryana State
Dated Chandigarh, the 7 - 06-2007.

Subject : - Reservation of posts for Scheduled Castes, Backward Classes under the services of Haryana State.

Sir,

I am directed to refer to Haryana Government Letter No. 22/55/90 -3GS-III, dated 9 -11-1994 on the subject noted above which interalia laid down that for the purpose of reservation in services, Scheduled Castes in Haryana would be put in two categories i.e. Block A and Block B in direct recruitment. These instructions had been challenged in the Hon'ble Punjab & Haryana High Court by way of W rit Petition 398 of 2004 -Gajay Singh Muwal Vs. State of Haryana and other 3 Civil W rit Petitions. The Hon'ble Court vide its common judgment/orders dated 6 -07-2006 has quashed the above instructions dated 9 -11-1994 in the following terms :-

"We accordingly, find that the present controversy is fully covered by the decision of Supreme Court in the case E.V. Chinnaiah's case (Supra). We, accordingly, would quash the Notification No. 22/55/90-3GS-III, dated 9-11-1994 holding the same to be ultravires of the Constitution."

The State Government has filed a Special Leave Petition CC No. 1789 of 2007 -State of Haryana Vs. Gajay Singh Muwal alongwith an application for staying the operation of the judgment/orders dated 6 -07-2006 of the Hon'ble High Court in the said case. Similar SLPs have been filed by some private respondents also. However, these SLPs have neither been listed for hearing nor any stay has been granted by the Hon'ble Supreme Court in India, so far.

Under these circumstances the State Government on reconsideration of the matter , has decided to withdraw instructions bearing No. 22/55/90 -3GS-III, dated 9 -11-1994 subject to the final decision of the Hon'ble Supreme Court in the SLPs referred to above. Consequently, there will be no categorization of the Scheduled Caste into A and B blocks. The vacancies meant for direct recruitment to reserved category of Scheduled Castes will be notified to the recruiting agencies without categorization of Scheduled Castes in A & B Blocks.

Similarly, the Govt. instructions bearing No. 22/34/98 -3GS-III, dated 19 -3-1999 and even number dated 5 -5-1999 and letter No. 22/89/97 -3GS-III dated 7 -08-2000 regarding admissions in

Govt. as well as in Govt. aided/self financing/Educational/Professional/Medical/Engineering/ITIs/Technical Educational Institutions and colleges will be deemed to have been modified to the extent indicated above.

It is requested that these instructions may be brought to the notice of all concerned for strict compliance.

Yours faithfully,

SD/ -

(Sumita Misra)

Special Secretary General
Administration,

For Chief Secretary to Government Haryana

UNDERTAKING AT THE TIME OF JOINING

(All admitted candidates and their parents will give the following undertaking at the time of joining)

IS/O, D/O Sh.admitted to
_____ Course Session 2018 do hereby undertake :-

- i) That after joining the course I will abide by the rules regulations of College and Hostel.
- ii) I am aware that violation of rules/law/instructions regarding ragging would attract Penal /disciplinary action against me.
- iii) That I will abide by the rules/law/instructions issued from time to time.
- iv) That I will abide by the dress/uniform code.
- v) That while residing in Hostel of the Institution, I will not keep Scooter/ Motor Cycle/ Car.
- vi) That I will not consume any INTOXICANTS.
- vii) That I have read the relevant instructions/regulations against ragging, as well as punishment. I will comply the instructions/regulations and in case I found guilty at any stage, disciplinary action as per above guidelines may be taken against me.

Signature of the Candidate

Address:

I father/Guardian of Mr./Ms. _____ gone through/have read the relevant instructions about the rules and regulations against ragging as well as punishment. My ward will abide by all the rules regulations of College & Hostel. In case my ward has been found guilty I have no objection for initiated any disciplinary action against my ward.

Signature of the Father/Guardian

Address:

Mob./Ph. No.

Haryana Government

ANNEXURE

**GOVERNMENT OF HARYANA
General Administration Department
General Services – III Branch**

No. 22/129/2013-IGS III

Dated Chandigarh the 16.07.2014

1. All the Administrative Secretaries to Government Haryana.
2. All Heads of Departments in the State of Haryana.
3. The Commissioners, Ambala/Hissar/ Rohtak/ Gurgaon Division.
4. All the CAs/ MDs of all Boards/ Corporations/ Public Sector Undertakings in Haryana.
5. The Registrar General of Punjab & Haryana High Court, Chandigarh.
6. All the Deputy Commissioners in the State of Haryana.
7. All the Sub Divisional Officers (Civil) in the State of Haryana.
8. The Registrar of all the Universities in the State of Haryana.

Subject: Regarding prescribing minimum eligibility qualification for the various courses.

Sir/ Madam

I am directed to invite your kind attention towards Government instructions No. 3870-WGI-ASOIII-64/20069 dated 6th / 9th October, 1964 whereby the candidates of Scheduled Castes and Scheduled Tribes provided 5% reduction in marks in the minimum eligibility qualification for admissions in various courses.

It has come to the notice of the Government that at present where a General Category Candidate is required to have 50% marks in a prescribed qualification for admission in any course, as per the above instructions a reserve category candidate is required to have 45% marks giving him 5% reduction in the minimum qualification. Vide judgment of Hon'ble Supreme Court in Civil Appeal No. 7084/2011, It has been observed that the practice is wrong and the relaxation of 5% should be reduced from the minimum required marks on a general category candidate for eg;-

In a course, a general candidate required to have 50% marks, than as per Govt. Instructions by giving 5% relaxation the minimum eligibility marks for a reserved caste candidate should be calculated as under:-

Out of 100 marks needs to less = 5

Out of 1 Marks needs to less = 5/100

Out of 50 marks needs to less = 5/100 X 50 + 2.50

This way less marks where general category candidates are required to have 50% in a prescribed qualification the total required marks for a reserved candidates will be 50 – 2.50 = 47.50 and not 45.

All concerned are requested to implement the instructions as per the above procedure in compliance of the judgment of Hon'ble Supreme Court passed in CWP 7084/2011.

**Superintendent General Services – III
For Chief Secretary to Govt., Haryana**

PT. B.D.SHARMA UNIVERSITY OF HEALTH SCIENCES,
ROHTAK

APPLICATION FORM

Nurse Practitioner in Critical Care – 2 years courses – Entrance Examination – 2018-19

Roll No. (to be assigned by the office) :

1. Name of the Candidate :
(in capital letters only)

2. Sex Male Female Transgender

3. Father's /Husband's Name :
(in capital letters only)

4. Mother's Name :
(in capital letters only)

5. Date of Birth Day Month year

6. Postal Address :

.....Contact No.

Space for
affixing self
attested
photograph

7. Detail of studies of 10th, 10+1, 10+2 classes

| Name of class | Name of school/ college where studied | Roll No. | Month & year of passing the exam. | Name of Board/Univ. | Result/ Mark Obtained | Max. marks |
|------------------|---------------------------------------|----------|-----------------------------------|---------------------|-----------------------|------------|
| 10 th | | | | | | |
| 11 th | | | | | | |
| 12 th | | | | | | |

8. Detail of Professional Qualifications :-

| Name of class | Name of school/ college where studied | Roll No. | Month & year of passing the exam. | Name of Board/Univ. | Result/ Mark Obtained | Max. marks |
|---------------|---------------------------------------|----------|-----------------------------------|---------------------|-----------------------|------------|
| B.Sc. Nursing | | | | | | |

9. Category _____

i. Mention the name(s) of the Reserved Category

10. Are you resident of Haryana (mention 'Yes'/'No' in the column given.)

11 List of documents attached:

- a. e
- b. f.
- c. g.
- d. h.

DECLARATION

I.....S/o or D/o Sh..... and
resident of village/town/city..... Tehsil.....
District.....do solemnly declare as under :

1. That I have not already been admitted in any other professional College.
2. I undertake that if admitted, I will strictly obey all rules and regulations in force at present or that may be made/alterd/modified hereafter by the govt. college and will do nothing either inside the college or outside; which will interfere with its orderly administration and discipline.
3. If at any time subsequent to my admission, it is discovered that any information given in this application or in the attached certificate or in documents produced hereafter is false, I may be removed from the college and all fees paid by me may be confiscated. The authorities may also take any further action against me or my Father/ Guardian as it deemed fit.
4. In case my admission is made to any of the above course, I shall abide by the decision of State Govt. regarding distribution of seats and payment of fee etc.
5. That the information given by me in this application is absolutely correct and true to the best of my knowledge.

Signature of Father/ Guardian

Signature of Candidate

Date

Date

Place:.....

(Left Thumb Impression of Candidate)

PT.B.D.SHARMA UNIVERSITY OF HEALTH SCIENCES, ROHTAK

| PROVISIONAL ADMIT CARD FOR ENTRANCE EXAMINATION TEST FOR ADMISSION TO NURSE PRACTITIONER IN CRITICAL CARE FOR THE SESSION 2018-19. | | |
|---|--|--|
| NAME | | ROLL NO. |
| FATHER'S NAME: | | COURSE APPLIED FOR NURSE PRACTITIONER IN CRITICAL CARE |
| EXAMINATION CENTER NO: | CATEGORY | PASTE HERE YOUR RECENT PHOTOGRAPH |
| EXAMINATION CENTER: | DATE OF EXAMINATION 29.12.2018 | |
| CANDIDATE'S ADDRESS: | Time | |
| | CONTROLLER OF EXAMS. | SIGNATURE OF CANDIDATE |
| Check your reserved category, if any, in case of discrepancy, contact Asstt. Registrar (Exams) before the date of examination | | |

INSTRUCTIONS FOR CANDIDATES

- a. The candidates should bring their Admit Card failing which he/she will not be allowed to appear in the Entrance Examination.
- b. Candidates are directed to report at the Examination Centre one hour before the commencement of Entrance Examination.
- c. Complete videography/photography of each student appearing in the Entrance Examination shall be got done and the same will be matched at the time of counseling.
- d. Mobile/Pager/Wrist watch/Purse// Hand bag & any other electronic gadget is not allowed in the examination center. If any candidate is found with communication aids, the same shall be confiscated and the candidature will be cancelled.
- e. The candidates are advised to ensure their eligibility as per provisions made in the prospectus before appearing in the Entrance Examination. The result will be provisional. Mere appearing in the Entrance Examination will not make them eligible for selection, which will be taken into consideration after checking their eligibility in all respects, at the time of counselling by the competent authority.
- f. Candidates are advised to check their category and other related information. In case of any discrepancy they should contact to the office of Controller of Examinations, UHS, Rohtak before the date of Entrance Examination.
- g. If any candidate is found using unfair means or exchanging their answer sheets/ question booklets in the Entrance Examinations, he/she will be disqualified and action will be taken as per University Rules.
- h. If any impersonation is found at any stage of admission, the candidature of the concerned candidate will be cancelled and legal action will be taken against both.
- i. If the candidate does not appear in the Entrance Examinations on due date. No further chance will be given.
- j. The University will not be responsible for any postal delay or no delivery of this ADMIT CART due to loss in transit.
- k. Candidates should bring one identity proof out of Adhar Card, PAN Card, Driving Licence & Voter Card to appear in Examination Hall.

PT. B.D.SHARMA UNIVERSITY OF HEALTH SCIENCES, ROHTAK

Acknowledgement Card

Dairy No. _____

Dated _____

Receipt of your Application Form for admission to Nurse Practitioner in Critical Care Course
-2018-19 is hereby acknowledged.

Authorized Signatory
Pt. BDS UHS, Rohtak