

**PT. B.D. SHARAMA POSTGRADUATE INSTITUTE OF MEDICAL SCIENCES,  
ROHTAK**

No. COP -/2026/526-31 dated 14.05.26

E-mail: - equotations.pgims@uhsr.ac.in

Invitation of e-quotations for College of Pharmacy, PGIMS, Rohtak

Inquiry No: COP/2026/520-25

Inquiry Issue Date: 14-05-2026

Last Date of Submission: 20-05-26

**QUOTATION**

Password protected rate quotations are hereby invited from the valid firms and suppliers by the undersigned on behalf of the Director, PGIMS, Rohtak for supply of consumables as per Annexure-I for the Institute as per terms & conditions mentioned below. The filled e-quotations must be received through registered email id (Password protected) on or before 20/05/26 at 3:00 PM & quotation will be opened at 11:00 am on 21/05/2026

**FOR**

Item Name: Chemicals (Annexure — I)

College of Pharmacy, Pt. B.D. Sharma PGIMS, Rohtak

**Closing Date:** 20/01/2026 Time 3:00 PM

**1. Terms & Conditions: -**

- a. The quotations received sealed/ online after the deadline shall not be entertained under any circumstances whatsoever. In case of any delay this institute will not be responsible. The online submission through password protected mode will be restricted
- b. Quotations must be in online prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director of their authorized representative. In case of signing quotation by the authorized representative, letter of authorization must be attached with the quotation.
- c. Rates must be quoted in Indian Rupees and as per the format specified (taxes extra if any must be written separately).
- d. Rates must be quoted F.O.R. basis (including Freight charges).
- e. No overwriting or cutting is permitted in the quotation form and rate. If found, the quotation shall be summarily rejected.
- f. The rates quoted must be valid for 90 days minimum or as per State Govt. instructions issued from time to time from the date of opening and silence of any tendered on this issue shall be treated as agreed with this condition.
- g. Becoming LI will not be the criteria for awarding purchase order unless the rates are reasonable & justified.
- h. Any conditional quotation shall be rejected summarily.
- i. **Delivery period** - As per supply order on issuing by the office.
- j. **Liquidated Damages:** -If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5% per week of the total order values shall be levied subject to maximum of 10% of the total order value on which amount where there is no EMD.
- k. **Payments terms:** Payments will be only after satisfactory complete delivery/commissioning of material and after inspection-by-inspection committee.
- l. Pt. BDS PGIMS, Rohtak reserves the right to increase or decrease quantity and /or amount of work. Decision of quantity of material by Pt. BDS PGIMS, Rohtak will be final in this regard.
- m. Pt. BDS PGIMS, Rohtak reserves the right to reject any quotation or part of the whole, assigning any reason. Decision of PGIMS, Rohtak will be final in this regard.

**Special Terms and Conditions: -**


1. Bidder must quote the product as per specifications provided in Annexure-1.
2. The supplier may be asked to submit the sample of quoted make for technical evaluation to the Pt. BDS PGIMS, Rohtak, if required. The expenditure incurred on account of demonstrating the quoted items will be borne by the supplier.
3. Inspection Committee will check the product thoroughly, if somewhere inspection Committee found any discrepancy and is not satisfied with the final product requirement (final product should be same as reviewed ones at the institution) then Pt. BDS PGIMS, Rohtak has the right to reject the supply and cancel the order, and no claim of the supplier for payment, in this regard will be entertained.
4. Jurisdiction: The jurisdiction will be district Rohtak only.
5. It is requested to IT Cell that requisition of above item may also be placed on website of Pt. BDS PGIMS, Rohtak for wide publicity to invite a competitive manner of purchase.
6. In case of requirement of sample of the item, the same will be provided by the firm. If the firm fails to provide sample, the quotation of said quotation of the said firm will not be accepted.

Encl: Annexure -1 (Specification)

Annexure-11 (Format of price bid)

### Annexure- I

Sr. No.	Name of item	Quantity required
1	Acetone	1×500 ml
2	β-cyclodextrin	1x500g
3	Crospovidone	1x500g
4	Magnesium stearate	1x500g
5	Aspartame	1x500g
6	Mannitol	1x500g
7	Camphor	1x500g
8	Tartaric acid	1x500g
9	Croscarmellose sodium	1x500g
10	Polyvinylpyrrolidone (PVP) K-30	1x500g
11	Psyllium husk	1x100g
12	Stearic acid	1x500g
13	Glyceryl monostearate	1x100g
14	Triethanolamine	1x500g

  
PRINCIPAL  
College of Pharmacy  
Pt. B.D. Sharma  
University of Health Sciences  
Rohtak, Haryana (India)

**Annexure –II**

(On the letter head of the firm)

**Quotation form**

To

The Director,

Pt. B.D. Sharma PGIMS. Rohtak

1. I/We \_\_\_\_\_ submitted the quotation for enquiry

No. \_\_\_\_\_

For supply against the inquiry No \_\_\_\_\_ due to dated \_\_\_\_\_ at Pt. B.D. Sharma PGIMS, Rohtak.

2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry documents, failing which my quotation will be rejected our rightly.

3. The vendor should also certify that the rates quoted in the question are more than tah MRP of the manufactures.

4. I/We hereby offer to supply at the following rates:

Sr.No.	Particular	Quantity	Quoted make if any	Price /unit Exclusive of Tax (NR)	GST/CST/ST

Date:

Place:

Phone: